upstream
A Fuji Xerox Company

SECURE DELIVERIES WITH SIGN ON GLASS MOBILE

MANAGE YOUR ENTIRE PROCESS DIGITALLY, FROM SIGNATURE CAPTURE TO DOCUMENT WORKFLOW & ACCESS

Simple to use and navigate, Sign on Glass (SoG) Mobile replaces existing paper processes for Proof of Delivery (POD), Service & Maintenance transactions, giving you digital visibility & control.

Customisable, SoG Mobile lets you incorporate the modules important to your business needs, while also providing the ability to tailor with company branding.

PROVIDING FLEXIBILITY FOR MOBILITY & FIELD OPERATIONS

With so much functionality, SoG Mobile can be used for:

- Deliveries/Distribution - including Driver Manifest & PODs
- Transactional Documents
- Service & Maintenance Job Sheets
- Compliance Checks & Requirements

ENJOY THE BENEFITS OF TRANSACTION AUTOMATION

- **Digitise & automate document processes, workflow, storage & retrieval**
- **Manage compliance & mitigate cost related risks**
- **Improve customer experience**
- **Enhance delivery capture with multi-proof points**
- **Reduce operational, processing, storage & printing overheads**

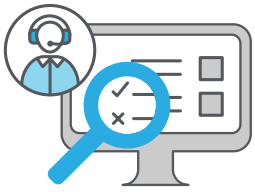
THE PROCESS - EASY AS 1, 2, 3

1. GENERATE

Using your existing system, simply publish documents digitally to the device instead of printing to paper

2. PROCESS

Complete the entire transaction digitally, from document & signature capture to automated workflow



3. ACCESS

Easily store, search & retrieve documents including PODs, allowing seamless and reliable customer service

PACKED WITH FEATURES, OUR SOLUTION DELIVERS REAL VALUE TO YOUR BUSINESS

DIGITAL JOB ALLOCATION

Generate dockets in your existing systems and easily create daily jobs and assign to drivers digitally through the Portal.

OPTIMUM ROUTING AND GPS VEHICLE TRACKING

Optimise routes by auto populating the most efficient delivery routes or edit and select your own through the Portal or Tablet. Stay in the know with GPS tracking of the daily deliveries, real time job progress and current vehicle location.

VISIBILITY & CONTROL

Not only streamline the entire process with digitisation but enhance your visibility, control and access to comprehensive job information. All delivery details and associated metadata – signatures, photo's, geotagging and notes, are captured and associated to the document and immediately accessible by office staff in the Portal. Secure specific documents or views by setting permission and access rules based on your company policy and hierarchy.

MULTIPLE POINTS OF PROOF

Never get caught out by lack of delivery evidence again. Not only digitally capture customer details and signature, you can also add additional proof of transaction such as photo capture, geotagging and time stamping on delivery completion. Include notes in the case of damaged, incorrect, incomplete or non-accepted goods, and automatically trigger follow up actions based on pre-determined rules or notes.

ADDED COMPLIANCE

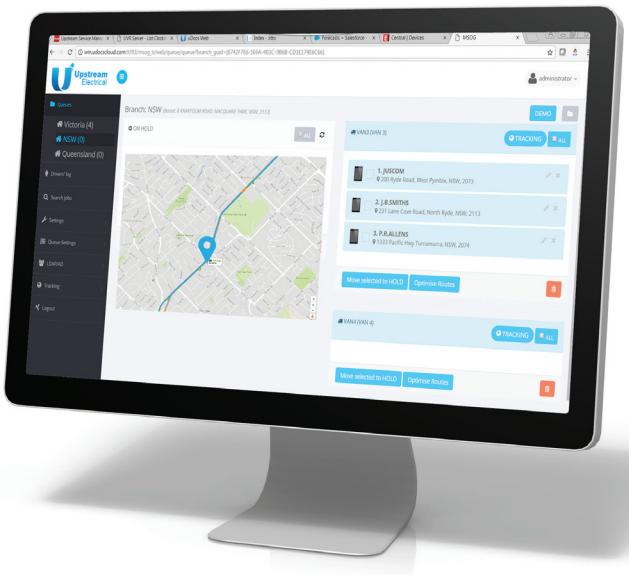
Include checklists such as 'Product Quality', 'Vehicle Safety Checks' and 'Driver/Vehicle Job Logs' to manage compliance processes and mitigate liability. What's more, add rules allowing access to job runs only on completion of compliance checks. Enhance functionality by adding Upstream's workflow solutions for notifications, follow up actions and due date reminder alerts.

"47% cost saving through Upstream's POD solution reducing access to our delivery information from 4 weeks to less than a day."

— Casama Group —

BETTER CUSTOMER ENGAGEMENT

Take your customer service to new levels. Whether it's the digitised experience, SMS delivery notification, immediate customer email copy, improved enquiry resolution or information access and distribution, delight not only your customers, but your Accounts and Administration teams with your information agility and instant access.



"Implementing Upstream's intelligent workflow created possibilities that were unimaginable"

— Schiavello —

WHAT ELSE CAN UPSTREAM OFFER?

Upstream helps businesses work smarter, digitally. With a history spanning over 30 years in the print and document management industry, Upstream is one of Australia's leading content, workflow and print management solutions companies.

Upstream's strengths lie in understanding the immediate and long-term goals for improving processes and reducing paperwork, data entry and duplication, effectively streamlining and optimising workflow, delivering flexible, cost-effective solutions that provide real value.

Have you identified document processes in your business that are weighing you down? Interested in finding out how they can be improved? Get in touch with our specialists, we're always here to help.

OUR SOLUTIONS IMPROVE YOUR BUSINESS

Every Upstream solution is uniquely tailored to solve a business problem. That's why our suite of award winning products are customised based on your business needs.

Our tailored software solutions integrate to help deliver efficiencies, alleviate your administrative burden, improve business processes and assist in meeting regulatory compliance requirements.

Our solutions include workflow, content management, 'Smart' barcode forms, cost recovery, and print management to name a few. We specialise in business processes such as POD, HR onboarding, Accounts Payable automation, Sign on Glass mobility solutions, as well as having extensive experience in document storage and retrieval.

And because the solutions suite is modular, we only implement the solutions you need.

ACCOUNTS PAYABLE

SECURITY & COMPLIANCE

DOCUMENT MANAGEMENT

VISITOR MANAGEMENT

PROOF OF DELIVERY

AUTOMATED WORKFLOW

HR ONBOARDING & DOCUMENTATION

MOBILITY & FIELD OPERATIONS

Interested in improving your business productivity? Talk to the experts today.

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